

Shared Christmas Parties - Terms and Conditions

Ticket Specifics

- All sharer parties are subject to space availability.
- Provisional bookings can be held for 1 week at a time before a deposit is required to secure the date.
- Minimum booking numbers of 10 guests applies (unless otherwise agreed in writing by the venue).
- All guests must be aged 18+.
- A non-refundable £10pp deposit is required to confirm your booking. A booking is not confirmed until the full deposit for the total number of guests has been received. Your deposit serves as confirmation that these terms and conditions have been read and agreed to.
- Final balance is due 1 month prior to event date. Any bookings made within this time will be subject to the full amount acting as the deposit.
- Non-payment of the final balance by the due date will render the contract void.
- Deposits are payable online by card. The final balance must be sent via BACs in one transaction from the event organiser. Multiple payments from different guests within the group are not accepted.
- Final numbers and dietaries/allergies are to be confirmed by no later than 1 month prior to arrival. Should final numbers decrease after this time, the full package costs per person will still apply. An increase in numbers after this time is possible, subject to availability and the venue receiving the full package price amount to confirm.
- Bookings are cancellable up to 1 month prior to the event date however the initial deposit is non-refundable. Any cancellations after this timeframe will be charged at the full package price per person. Cancellations must be made in writing to hire@winchestersciencecentre.org
- This is a ticketed event; guests will need to state their company name on arrival.
- Tables/areas are reserved for each group. Please advise of any accessibility requirements in advance and a table will be positioned accordingly.
- Photographs of the event in general may be taken by the venue and used for marketing purposes. If you prefer to not be photographed, please inform the venue ahead of time.
- All shared parties are subject to a minimum number of 100 guests in total. In the unfortunate event that numbers are not reached, your booking may be cancelled by the venue. Any reasonable effort will be made to transfer your booking to another date, however, if this is deemed not possible by either party, a request for refund by the client can be submitted.

Food & Drink

- One main meal per person is included in the package price from the street food vendors. Each food item will be available on a first come first serve basis (no pre-orders required). Additional items can be ordered at an extra cost on the night, paid directly to the vendors and subject to availability. Please note that any menus sent in advance for review are samples only and may be subject to changes on the night. We will of course cater for any dietary requirements and allergies that we are aware of to the best of our ability.
- External food and drink are not permitted to be brought onto the premises.
- Persons consuming alcohol do so at their own risk and the group booker is responsible for the actions and behaviour of their guests at all times. The supply of alcohol may be withdrawn at any time.

General

- Any loss or damage to the venue or its property is the responsibility of the group booker under whom the offending guests are booked. We reserve the right to charge additional costs for damage or cleaning if required.
- The venue cannot take responsibility for any damage or loss of goods, property or equipment or for personal injury (except in the case of negligence by the venue) on the premises or land, howsoever caused. Any accident must be reported to the venue as soon as possible after its occurrence, but in any event, prior to departing from the centre.
- On-site car parking is free of charge to all guests, but we cannot reserve or guarantee car parking spaces. All attendees park at their own risk.
- All attendees shall behave respectfully and avoid causing noise, disturbance or nuisance when entering and exiting the Venue, due to our surrounding neighbours.
- We operate under a zero-tolerance policy against harassment to our staff and audiences, including but not limited to sexual harassment, and any behaviour or conduct that violates this policy is taken seriously, will not be ignored, and may result in individuals being escorted from the building.
- No smoking is allowed in any part of the building.